



Sheriffs' Association of Texas
Vehicle Procurement Program

Frequently Asked Questions

Question – Who can participate?

Answer – Any local government agency located in the State of Texas can participate in the Sheriffs' Association of Texas Vehicle Procurement Program.

All local government agencies must follow their local governing purchasing ordinances.

Any local government agency located outside of the State of Texas cannot participate in the Sheriffs' Association of Texas (SAT) Vehicle Procurement Program.

Question - What kind of vehicles are offered on the SAT's Vehicle Procurement Program? And which vehicle manufacturers are participating?

Answer - The SAT Vehicle Procurement Program provides all Texas government agencies over 240 separate vehicle offerings, not including models that are considered to be an upgrade or downgrade on the base vehicle.

The SAT Program provides government agencies with: pursuit rated and special service vehicles, SUVs, vans, trucks, chassis, administrative vehicles, and hybrid and electric vehicles.

The SAT Program has secured contracts with Ford, General Motors, Stellantis, and Tesla.

Question - Does a local government agency have to register or become a member of the Sheriffs' Association of Texas?

Answer - No. All government agencies can participate in the SAT's Vehicle Procurement Program without joining the Sheriffs' Association of Texas.

There is no registration with the Sheriffs' Association of Texas required and no registration fee required. A government agency does not need to be a member of the Sheriffs' Association of Texas to purchase off this Vehicle Procurement Program.

Question - Is there an administrative fee?

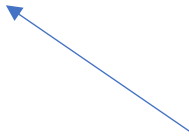
Answer - Yes. The Sheriffs' Association of Texas adds an administrative fee of \$350 per purchase order. This administrative fee is non-negotiable and will be added to all purchase orders using the SAT Vehicle Procurement Program.

This administrative fee is used by the Sheriffs' Association of Texas to continue to support all sheriffs' offices in the State of Texas with ongoing support, education, and necessary training.

Question - Can the Sheriffs' Association of Texas help with an Interlocal Purchasing Agreement (ILA) or Master Agreement?

Answer - Yes! Please contact Jason Bennett, Sheriffs' Association of Texas, at 919-459-8195 or at jbennett@ncsheriffs.net to begin the process of having an ILA established for your county or city. All current agreements can be found on the SAT Procurement webpage.

PROCUREMENT	Procurement
Vehicle Procurement	Welcome to the Sheriffs' Association of Texas Procurement Program
ACTIVE- 2022-2023 Contracts	
SAT Procurement FAQ	<i>If you have any questions about the association's Vehicle Procurement Program please contact Steve Westbrook at 512- 445-5888 or steve@txsheriffs.org or Jason Bennett at 919-459- 8195 or jbennett@ncsheriffs.net.</i>
Manufacturer News	
Master Agreements	
2022-2023 Vendor Bid Documents	
Contract Award Agreements	
VendorLink Registration	
Vendor Sign-Up Form	
LE SUPPLY PRO/TIRES	



Question - How did the Sheriffs' Association of Texas choose the vehicle dealers on this Vehicle Procurement Program?

Answer - The Sheriffs' Association of Texas conducts a statewide solicitation for dealer participation. The SAT sends out over 600 solicitations statewide to vehicle dealerships asking to participate in the SAT's Vehicle Procurement Program.

The SAT works on developing, with the assistance of Texas vehicle dealers and vehicle manufacturers, vehicle specifications that are most popular with government agencies. Once these vehicle specifications are developed, the SAT goes out to bid on each vehicle.

After a comprehensive vetting process, the Sheriffs' Association of Texas' Vehicle Advisory Committee meets to review all submitted bids per vehicle specification. The Association awards contracts per vehicle to the most responsible and responsive bidding vehicle dealership with the lowest bid.

Question - How long are the SAT's Vehicle Procurement contracts effective?

Answer - All contracts are effective for 365 days. All contracts became effective on November 1st and will expire on October 31st the next year. A contract may be renewed by mutual agreement between the SAT and the Contract, at the sole option and discretion of the SAT, for up to two additional consecutive years, on a year-to-year basis.

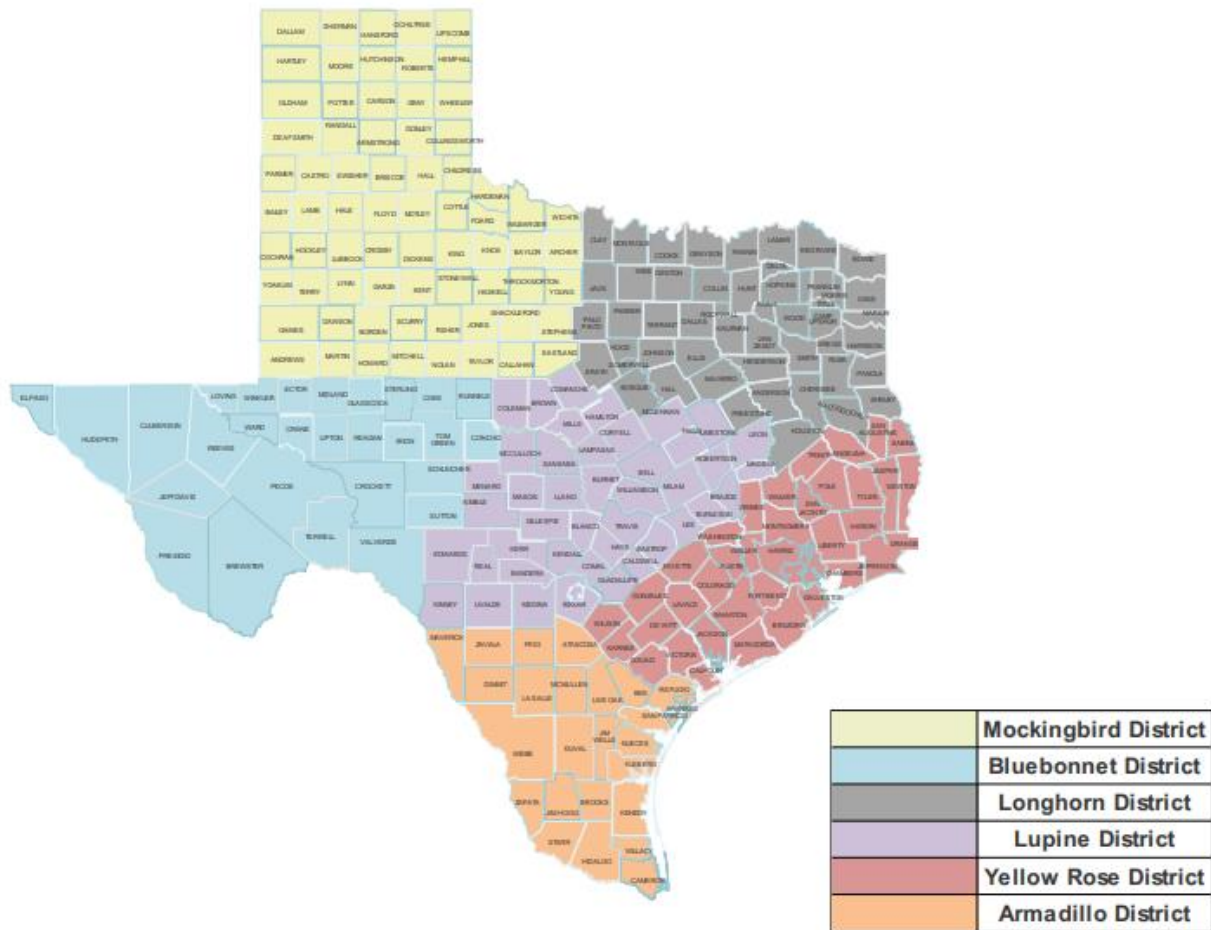
The SAT has worked with each vehicle manufacturer to ensure all SAT pricing is locked in for one full contract year, despite any changes in a vehicle's model year. There are few exceptions of price increases which the SAT will accept on a per vehicle basis.

Question - What is a Zone Delivery Map and are delivery charges included?

Answer - A Zone Delivery Map is a document created by the Sheriffs' Association of Texas to break the state up into separate delivery zones. This way, the SAT can ensure every county and city government agency can receive the best pricing which includes delivery to either your agency or the upfitter of your choice.

To find which delivery zone your county or city is in, please visit the Procurement tab located at www.sheriffstx.org. Each vehicle on the program will have 6 prices, each broken up by delivery zone. Please match up your delivery zone with the price for each vehicle.

If a government agency would like to pick up their vehicle from the dealership, there is a special delivery zone named as such on each contract award.



Question - What are the steps to use the Sheriffs' Association of Texas Vehicle Procurement Program?

Answer - Step 1 - Access the Sheriffs' Association of Texas' Vehicle Procurement Program's website. You can access the website by typing <https://www.txsheriffs.org/procurement> into your internet browser window.

On the SAT Vehicle Procurement website, you will find all vehicle contracts, all vehicles listed on our program, the price for each vehicle, an easy-to-use dealer directory, the SAT Delivery Zone Map, and much more. Everything you will need to procure a vehicle off the SAT Program is found on this website.

Step 2 - Find the vehicle(s) you are looking to purchase by using the SAT Procurement webpage and click on the type of vehicle description on the left side of the screen that best describes the type of vehicle you are looking to purchase. Next you will see a list of all available vehicles under that vehicle type broken up by manufacturer.

VEHICLE PROCUREMENT	Police Rated Vehicles
Chassis	FORD
Electric And Hybrid	<ul style="list-style-type: none">Item: 96, Ford, Police Interceptor Utility AWD - 3.3 Gas Engine, K8A
Passenger Vehicles	<ul style="list-style-type: none">Item: 97, Ford, Police Interceptor Utility AWD - Ecoboost, K8A
Police Rated Vehicles	<ul style="list-style-type: none">Item: 98, Ford, Police Rated Responder - F-150 4X4, W1P
Special Service Vehicles	GENERAL MOTORS
SUVs	<ul style="list-style-type: none">Item: 99, General Motors, Chevrolet Tahoe 1500 Full Size Police Rated Utility 2WD, CC10706/9C1
Trucks	STELLANTIS
Vans - Cargo And Passenger	<ul style="list-style-type: none">Item: 100, Stellantis, Dodge Charger Full Size Police Rated Sedan - AWD - 3.6L V6, LDDE48Item: 101, Stellantis, Dodge Charger Full Size Police Rated Sedan - RWD - 5.7 liter Hemi V8, LDDE48Item: 102, Stellantis, Dodge Durango Pursuit AWD, WDEE75

Next, click on the vehicle you are looking to purchase. You will then see all the information you need to begin your purchase such as the contracted dealer name, the price of the vehicle broken up by delivery zone, option information, and more.

Step 3 - Locate your delivery zone that corresponds to your county or city location. Once you have located the vehicle(s) you are looking to purchase, your delivery zone, you will see the name of the dealership that won that vehicle's contract.

Bid Award**Contract:** 22-03-1008, Vehicle Procurement**Group:** Chassis**Item:** 1, Ford, F-350 60 CA Chassis DRW XL 4x2 SD Crew Cab, W3G**Description:** Manufacturer's standard base model specifications and current model year for model/model number listed.

Model Upgrade/Downgrade: The mandatory minimum 6% discount only applies to factory options, not the model upgrades/downgrades. The following models are a model upgrade/downgrade to the base model for this line item. Please refer to the option sheet for pricing: Model W3H: F-350 60 CA Chassis DRW XL 4x4 SD Crew Cab

Zone	Rank	Vendor	Price	Percent (Taken off MSRP for options)	Build File	Options File
Longhorn	Primary	Caldwell Country Ford	\$32,252.00	6.00%	Build	Options
	Alternate	Randall Reed's Planet Ford 635	\$32,810.00	6.00%	Build	Options
Lupine	Primary	Caldwell Country Ford	\$32,252.00	6.00%	Build	Options
	Alternate	Randall Reed's Planet Ford 635	\$32,910.00	6.00%	Build	Options
Bluebonnet	Primary	Caldwell Country Ford	\$32,452.00	6.00%	Build	Options
	Alternate	Randall Reed's Planet Ford 635	\$33,060.00	6.00%	Build	Options
Mockingbird	Primary	Caldwell Country Ford	\$32,352.00	6.00%	Build	Options
	Alternate	Randall Reed's Planet Ford 635	\$33,010.67	6.00%	Build	Options
Yellow Rose	Primary	Randall Reed's Planet Ford 635	\$32,910.00	6.00%	Build	Options
Armadillo	Primary	Caldwell Country Ford	\$32,452.00	6.00%	Build	Options
	Alternate	Randall Reed's Planet Ford 635	\$33,010.00	6.00%	Build	Options
No Delivery	Primary	Sam Packs Five Star Ford, LTD	\$29,950.00	6.00%		
	Alternate	Caldwell Country Ford	\$32,152.00	6.00%	Build	Options
	Alternate	Randall Reed's Planet Ford 635	\$32,660.00	6.00%	Build	Options

Step 4 - Access the SAT's Dealer Directory by using the SAT Procurement webpage.

PROCUREMENT	ACTIVE: Bid 22-03-1008
Vehicle Procurement	Information Statewide to Dealers and Vehicle Manufacturers
ACTIVE: Bid 22-03-1008	SAT 2021-2022 Official Calendar
SAT Procurement FAQ	SAT 2021-2022 NAPC Advertisement
Manufacturer News	SAT 2021-2022 Invitation to Bid Announcement
Master Agreements	Dealer Directory
2021-2022 Vendor Bid Documents	Final Bid Award
Contract Award Agreements	
VendorLink Registration	
Vendor Sign-Up Form	
LE SUPPLY PRO/TIRES	

Step 5 - Contact the dealer for the vehicle(s) you wish to purchase and for your delivery zone to begin the purchasing process.

Step 6 - Issue your purchase order directly to the contracted dealer for the vehicle(s) and a copy to the Sheriffs' Association of Texas to kmitman@ncsheriffs.net.

Question - Can a government agency use this program if they choose leasing over purchasing the vehicles?

Answer - Yes! All leasing companies can use the Sheriffs' Association of Texas Vehicle Procurement Program. Please instruct the leasing company that you wish to use the Sheriffs' Association of Texas' Vehicle Procurement Program. As well, please instruct the leasing company to issue a copy of the purchase order to the SAT.

Question - How can a government agency learn more about the SAT's bidding processes, delivery instructions, requirements for the participating vehicle dealerships, and more on the SAT's Vehicle Procurement Program?

Answer - The Sheriffs' Association of Texas has an official Terms and Conditions document that regulates the Program. A copy of the Terms and Conditions can be found by accessing the SAT Procurement website.

VEHICLE PROCUREMENT
Chassis
Electric And Hybrid
Passenger Vehicles
Police Rated Vehicles
Special Service Vehicles
SUVs
Trucks
Vans - Cargo And Passenger

Vehicle Procurement

Welcome to the Sheriffs' Association of Texas Vehicle Procurement Program

The goal of the SAT's Vehicle Procurement Program is a cooperative bid program that achieves competitive pricing on police rated, special service, and administrative vehicles, trucks, and vans. The association's program helps to eliminate duplication of effort through the creation of one statewide bid that can be used by all 254 Sheriff's Offices in Texas, as well as units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies.

Our role is to act as an advocate for your agency during the purchasing process and to provide Texas with a program that delivers great financial savings along with quality customer service, while using a system that is easy to navigate.

If you have any questions about the association's Vehicle Procurement Program please contact Jason Bennett at 919-459-8195 or jbennett@ncsheriffs.net.

Purchasing agencies: please don't forget to submit a copy of your purchase orders to Kaylyn Mitman at kmitman@ncsheriffs.net.

For supporting documents including all bid awards for each of our bids, please click on the links below.

- [SAT Vehicle Terms and Conditions](#)
- [SAT Zone Map](#)
- [Quarterly Report Calendar](#)

Question - Who does a county or city agency call when they need assistance or help? Who can we contact if we have issues with a contracted dealer?

Answer - Please contact either Jason Bennett, Sheriffs' Association of Texas, at 919-459-8195 or jbennett@ncsheriffs.net or Kaylyn Mitman, Sheriffs' Association of Texas, at 919-459-6471 or kmitman@ncsheriffs.net.