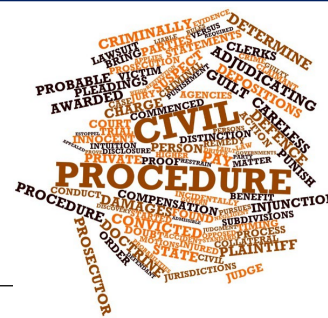


Advanced Civil Process Training #3131



Kerr County Constable Pct 3



Kerr County Sheriff's Office

Author **John Steinsiek**, a renowned instructor and authority in the field of civil process in Texas, has masterfully created a handbook that can be used in the field or in the classroom. Designed for ease-of-use and quick reference, the handbook provides the user with a practical guide to the service of civil documents.

In meticulous format, Mr. Steinsiek provides the process and legal framework which has influenced the interpretation and application of the law, along with practical tips for those serving civil process. The handbook also includes several reference charts to allow the user to answer questions pertaining to jurisdiction, delivery, fees, and documentation requirements.

Each segment provides a definition, a summary of requirements for service, and the necessary information that must be articulated in the return. Included are some examples of service returns for individuals, corporations and an affidavit for alternate service. References are also given for each document covered in this publication. In addition, the rules and codes that govern specific documents are identified in text, as is the case law for further guidance in the service or execution of process.



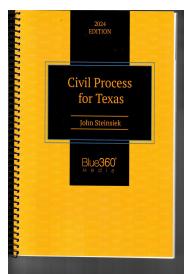
This is a **MUST HAVE** for anyone serving process in the State of Texas!

Instructor: John Steinsiek

The Kerr County Sheriff's Office is hosting a 40 hour Advanced Civil Process training. This training will cover Rules and Codes establishing fees, Who pays the fees, liability issues for citations, pre-judgment writs, post judgment writs, landlord-tenant relations, manufactured housing. The service and return requirements for the documents and tax suits and judgments. County, District Clerks and Justices of the Peace rules are referenced in the course. Working with the District and County Attorney (your legal representative) will be discussed.

This class requires that each student have the textbook "Civil Process for Texas". The textbook will be ordered by Kerr County Constable PCT 3 and will be furnished by local.

- Class limited to 25 students
- TCOLE approved course (40 hours) #3131
- Tuition: Free
- Register Kerr County Constable 3, email constable3@co.kerr.tx.us
- Office phone 830-792-2240



Date: Aug. – 19-23, 2024
Location: Hill County Youth Event Center Complex, 3785 TX-27, Kerrville, Tx.